



Position Applied For _____ Date _____

Please Print in Ink

PERSONAL INFORMATION

Name _____
(Last) (First) (Middle Initial)

Address _____

Previous Address _____

Telephone No. _____ Business No. _____

Social Security No. _____

Are you eligible to work in the United States? _____ Yes _____ No

(The Immigration Reform and Control Act of 1986 requires that all applicants
Provide evidence of identity and eligibility to work prior to employment)

AVAILABILITY

Available Start Date _____ Salary Range _____

Category Preferred _____ Full Time _____ Part Time _____ Temporary

Available Schedule ___ Weekdays ___ Weekends ___ Evenings ___ Nights ___ Overtime ___ Shift

SECURITY

List states and countries of residence for the past seven years _____

Have you used any names or S.S. numbers other than those on this page? _____ Yes _____ N
(If so, please list them under "Additional Information" section)

Have you been **convicted** of a felony? _____ Yes _____ No
(A conviction record will not necessarily be a bar to employment; various factors will be taken into consideration.)

If so, please explain _____



EMPLOYMENT REFERENCES

Most Recent Employer

_____		_____		_____	_____
Company Name		City		State	Phone Number
_____		_____		_____	
Dates Employed	Start	Thru	Job Title	Supervisor Name	
_____				_____	
Duties				Salary per (week, hour, year)?	
_____			_____		
May we contact your Employer? If not, why?			Reason for leaving		

Second Most Recent Employer

_____		_____		_____	_____
Company Name		City		State	Phone Number
_____		_____		_____	
Dates Employed	Start	Thru	Job Title	Supervisor Name	
_____				_____	
Duties				Salary per (week, hour, year)?	
_____			_____		
May we contact your Employer? If not, why?			Reason for leaving		

Third Most Recent Employer

_____		_____		_____	_____
Company Name		City		State	Phone Number
_____		_____		_____	
Dates Employed	Start	Thru	Job Title	Supervisor Name	
_____				_____	
Duties				Salary per (week, hour, year)?	
_____			_____		
May we contact your Employer? If not, why?			Reason for leaving		



EDUCATION/TRAINING

High School _____
(Name) (City/State) (Graduate)?

College/University _____
(Name) (City/State) (Graduate)? (Degree)?

Trade, Business, Other School _____
(Name) (City/State) (Degree)?

Positions of leadership held _____

Honors, Awards received, including scholarships _____

Special Skills and Qualifications. (List job-related licenses, skills, training, honors, awards, and special accomplishments.) _____

Do you have any other special training or skills (additional spoken or written languages, computer software knowledge, machine operation experiences, etc.)? _____

REFERENCES

(Include only individuals familiar with your work ability. Do not include relatives.)

Name _____ Address/Phone _____

Name _____ Address/Phone _____

Name _____ Address/Phone _____

ADDITIONAL INFORMATION



Conditions of Employment

Western Iowa Energy sets high standards for its employees, and compliance with these standards is a condition of employment. If you are offered a position with WIE, you need to carefully consider what we would require of you before you accept. As an employee, you must do everything you can to make our external and internal customers feel like customers, including:

- Arriving on time
- Maintaining a positive, enthusiastic attitude
- Treating co-workers with respect
- Being honest and dedicated to your work
- Completing necessary training requirements
- Following the companies policies and procedures
- Following directions
- Meeting standards of work quality and quantity
- Maintaining a professional appearance
- Accepting a work schedule that may require holiday work.
- Submit to random alcohol or drug screenings

Are you willing and able to comply with all the requirements listed? _____ Yes _____ No

If your answer is no, or if you have concerns about being able to comply with any of these requirements, please explain: _____

In order to comply with various legal requirements, it is necessary for the following statements to appear on this application. Please read these statements carefully before affixing your signature.

I declare and affirm under penalty perjury that I am eligible to be employed in the United States.

If employed by Western Iowa Energy, I understand and agree that the employment relationship will not be for any specific period and may be terminated at the will of either myself or the Company.

I understand that as a condition of employment, I may be required to submit to a pre-employment drug/alcohol test per Part 382 of the Omnibus Transportation Employee Testing Act of 1991. The Act requires employers to test all CDL licensed drivers for the illegal use of alcohol and controlled substances.

I authorize Western Iowa Energy to investigate all statements in this application and to contact all employers and references. I understand that false or misleading statements in this application will be sufficient cause for termination of consideration or for dismissal if already employed.

Signature

Date



Please return this application to the address listed below.

Thank You,

Human Relations Department

Mailing Address:

Western Iowa Energy, LLC
PO Box 399
Wall Lake, IA 51466
Phone: 712-664-2173
Fax: 712-664-2183